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# CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive

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Russell Hamley, Mayor  
Justin Ray, Council Position No. 1  
Rod Erskine, Council Position No. 2  
Harry Beckwith III, PE, Council Position No. 3  
Sheri Sheppard, Council Position No. 4  
Jill Klein, Council Position No. 5

Mike Castro, PhD, City Manager  
Lorri Coody, City Secretary  
Bobby Gervais, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, September 17, 2012 at 7:00 p.m. at the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by title 5, Chapter 551, of the Texas Government Code.

### **A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

### **B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge: Council Member, Sheri Sheppard

### **C. PROCLAMATIONS**

1. Proclamation recognizing Tuesday, October 2, 2012 as National Night Out in Jersey Village to provide a unique opportunity for the City of Jersey Village to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts. *Russell Hamley, Mayor*

### **D. FISCAL 2012-2013 MUNICIPAL BUDGET ITEMS**

1. Conduct a public hearing on the City of Jersey Village municipal budget for fiscal year 2012-2013. *Russell Hamley, Mayor*
  - a. Receive presentation pertaining to the City of Jersey Village municipal budget for fiscal year 2012-2013. *Mike Castro, City Manager*
2. Discuss and take appropriate action concerning any final changes to the proposed 2012-2013 Municipal Budget. *Mike Castro, City Manager*
3. Consider Ordinance No. 2012-30, adopting the City of Jersey Village municipal budget for fiscal year 2012-2013. *Isabel Kato, Finance Director*
4. Consider Resolution No. 2012-41, receiving the Jersey Village Tax Assessor's statutory certifications, submissions, and calculations under Section 26.04 of the Tax Code. *Isabel Kato, Finance Director*

5. Conduct a separate vote to ratify the property tax increase of 2.22% as reflected in the newly adopted budget and place the adoption of this tax rate increase on the October 22, 2012 meeting agenda as an action item. *Isabel Kato, Finance Director*
6. Consider Resolution No. 2012-42, calling for two Public Hearings on the Proposed Tax Rate and setting October 4, 2012 at 7:00 p.m. and October 8, 2012 at 7:00 p.m. as the dates and times for these hearings. *Isabel Kato, Finance Director*

#### **E. CITIZENS COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

#### **F. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Red Light Camera Fund Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report, and Budget Projections as of August 2012
2. Open Records Request
3. Fire Departmental Report and Communication Division's Monthly Report
4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Red Light Camera Summary Report, Crime Prevention Unit Monthly Report, and Staffing/Recruitment Report
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations Within Residential Areas Report, and Court Proceeds Comparison Report
6. Public Works Departmental Report, Phase 3 CIP Project Breakdown and Phase 3 Project Update
7. Golf Course Monthly Report, Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report
8. Report from Code Enforcement
9. Capital Improvements Projects Report
10. 2012 Annual Red Light Camera Report

#### **G. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on August 20, 2012. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2012-43, reviewing and approving the investment policy and investment strategies used for city funds in compliance with the Texas Government Code. *Isabel Kato, Finance Director*

3. Consider Resolution No. 2012-44, canceling the Regular Council Meeting to be held on October 15, 2012 at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas; and calling a Special Council Meeting to be held on October 22, 2012 at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas. *Isabel Kato, Finance Director*
4. Consider Resolution No. 2012-45, approving the application of the Municipal Court Clerk's appointment of Deputy Clerks. *Isabel Kato, Director of Finance*

## **H. REGULAR AGENDA**

1. Discuss and take appropriate action regarding the request of Carl Richardson that Council overturn the Public Works Director's decision to deny the issuance of a permit for the placement of a curb cut and driveway along Carlsbad for the property located at 16202 Singapore in accordance with Section 58.61 of the Jersey Village Code of Ordinances. *Russell Hamley, Mayor*
2. Consider Resolution No. 2012-46, authorizing advertisement for Request for Proposals for employee group benefits should there be an increase in Texas Municipal League Intergovernmental Employee Benefits Pool's re-rate numbers of 7% over the current medical premiums for either plan. *Karen Farris, Human Resource Generalist*
3. Consider Resolution No. 2012-47, receiving the Planning and Zoning Commission's Preliminary Plat Recommendation for the Fairview Industrial Park Development, which is comprised of a 14.9953 acre tract of land located in the City's extra-territorial jurisdiction (ETJ). *Danny Segundo, Director of Public Works*
4. Consider Resolution No. 2012-48, approving the Preliminary Plat Recommendations of the City of Jersey Village Planning and Zoning Commission concerning the Fairview Industrial Park Development, a 14.9953 acre property located in the City's extra-territorial jurisdiction (ETJ). *Danny Segundo, Director of Public Works*
5. Consider Resolution No. 2012-49, authorizing the City Manager to enter into a three year lease purchase agreement with Motorola and authorize the order of the digital radio equipment as approved in the 2012-2013 Fiscal budgets. *Mark Bitz, Fire Chief*
6. Consider Resolution No. 2012-50, appointing members to the Planning and Zoning Commission, the Board of Adjustment, the Building Board of Adjustment and Appeals, the Recreation and Events Committee, and the Golf Course Advisory Committee. *Lorri Coody, City Secretary*
7. Discuss and take appropriate action concerning the continuation of the City of Jersey Village's Recycling Program. *Danny Segundo, Director of Public Works*
8. Consider Resolution No. 2012-51, selecting individuals to serve on the TML Intergovernmental Risk Pool Board of Trustees – Places 11, 12, 13, and 14 (Workers' Compensation, Property and Liability Benefits). *Lorri Coody, City Secretary*
9. Consider Resolution No. 2012-52, selecting an individual to serve on the Texas Municipal League (TML) Intergovernmental Employee Benefits Pool Board of Trustees – TML Region 14 (Health Insurance Benefits). *Lorri Coody, City Secretary*

10. Consider Resolution No. 2012-53, designating a city representative and an alternate representative to the Houston-Galveston Area Council’s 2013 General Assembly. *Lorri Coody, City Secretary*
11. Conduct the City Manager’s annual performance evaluation and consider setting salary for budget year 2012-2013. *Russell Hamley, Mayor*

**I. CLOSE THE REGULAR SESSION**

**Close the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 - Consultation w/Attorney and Section 551.072 - Deliberation regarding real property.**

**J. EXECUTIVE SESSION**

1. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071 and Section 551.072 to discuss the relocation of utility infrastructure associated with the U.S. Hwy 290 expansion and the filing of a declaratory suit against the Texas Transportation Commission regarding same. *Adam Friedman, Blackburn Carter, City Attorney*

**K. ADJOURN EXECUTIVE SESSION**

**Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.**

**L. CONVENE REGULAR SESSION**

1. Discuss and take appropriate action on matters discussed in Executive Session, including the relocation of utility infrastructure associated with the U.S. Hwy 290 expansion and the filing of a declaratory suit against the Texas Transportation Commission regarding same. *Mike Castro, City Manager*

**M. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and

- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**N. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 14, 2012 at 10:15 a.m. and remained so posted until said meeting was convened.

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Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).